

Financial Assistance Guidelines

Girl Scouts Spirit of Nebraska is committed to providing all girls and adults the opportunity to participate in the Girl Scout Leadership Experience.

Section I. Applicant Information: All information regarding the girl or adult requesting the assistance needs to be filled out entirely, including the full five-digit troop number or affiliated service unit number. Each applicant must complete a separate application.

Section II. Total Annual Household Income (pretax): Total all annual income from wages, unemployment benefits, child support, social security, state aid and any other income. This should include income from all household members. **A copy of the first page of your most recent tax return must be included** with each application or your request will not be processed. Also, please explain why assistance is needed. If only requesting troop dues, you do not need to include your most recent tax return but an explanation is required.

Section III. Girl Assistance Request:

- **Annual Membership Dues:** Assistance may be requested up to \$12 per girl.
- **Uniform:** Assistance may be requested for registered girls for a sash or tunic, troop numbers, council ID and flag. If approved, the assistance can be used only in Spirit of Nebraska Juliette's Boutique stores. The customer will be responsible for any shipping charges incurred. Refunds cannot be issued for uniform pieces already purchased.
- **Programs:** Assistance may be requested for registered Girl Scout members for programs up to 50% of the cost of camp, travel, event or series program(s). A registration form and appropriate deposit, if required, must be received with the financial assistance request in order for the request to be processed.

Section IV. Adult Assistance Request:

- **Annual Membership Dues:** Assistance may be requested up to \$12 per adult. The adult must be a Leader or Co-Leader.
- **Troop Dues:** Troop dues may be requested for *new troops* at a maximum of \$10 per girl and only if the girls do not have the financial ability to pay for troop dues. The girls' names must be listed on the form in the troop dues section of the form and the girls must be registered to the troop requesting assistance. A copy of the leader's tax return is not required if only requesting troop dues.
- **Leader Books:** Assistance may be requested for registered Leaders or Co-Leaders of *new troops only*. One "Girl's Guide to Girl Scouting" and one "Journey How To Guide" set *per troop* for that troop's grade level may be requested. The assistance can only be used at Spirit of Nebraska Juliette's Boutique stores. The leader will be responsible for any shipping charges incurred.

Section V. Signatures: A parent or guardian must sign the application for girl requests and the Leader or Co-Leader must sign for adult requests. Unsigned applications will not be processed.

Applications can be found on our website www.girlscoutsnebraska.org under the Forms & Resources tab or by calling 877-447-5558 x201. Complete the application and send to the Omaha office: Spirit of Nebraska, 2121 S. 44th Street, Omaha, NE 68105. Mark the envelope **Confidential, Attention: Financial Assistance**.

Assistance for programs and events must be received at least 5 weeks before the event to ensure adequate time for processing.

Applications which are not filled out completely and accurately will be denied.

Financial assistance will be based upon a combination of income, number in household, extenuating circumstances and available funds. Please allow 3-5 weeks for processing all requests.



Financial Assistance Application

Please use black or blue ink pen. This form may be photocopied. To maintain confidentiality, send application in an envelope and mark **Confidential, Attention: Financial Assistance** and forward to the Omaha office: Spirit of Nebraska, 2121 S 44th St, Omaha, NE 68105.

I. Applicant Information (PLEASE PRINT)

Applicant's name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone #: _____

Troop # _____ If an individual, affiliated Service Unit #: _____

Circle Grade Level: Daisy K-1 Brownie 2-3 Junior 4-5 Cadette 6-8

Senior 9-10 Ambassador 11-12 Adult - Position: _____

Participated in most recent council Product Program: ___ Yes ___ No (Cookie or Nut & Candy Product Program)

II. Total Annual Household Income (pretax):

Include annual wages, unemployment benefits, child support, social security, state aid, etc.

YOU MUST INCLUDE A COPY OF THE FIRST PAGE OF YOUR MOST RECENT TAX RETURN

(If only requesting troop dues you do not need to include your most recent tax return however, an explanation is required.)

Annual Household Income \$ _____

Number in household: _____ Dependents _____ Adults _____ Number of girls in Girl Scouts

Please explain the financial reasons you are requesting assistance: _____

Applicant's Name _____ Troop # _____

III. Girl Assistance Request (Check mark the assistance being requested and fill in the amount requested and/or other information needed to process the request):

	Amount Requested
_____ Annual Membership Dues	\$ _____
_____ Uniform: Sash/Tunic, Troop Numbers, Council ID and Flag (Juliette's Boutique only; The customer will be responsible for any shipping charges)	
Assistance may be awarded up to 50% of the cost of the program	
_____ Program Name: _____	
_____ Program Date(s): _____ Program Fee: \$ _____	\$ _____
(All accompanying program registration forms must be completed and submitted to the council)	
Total Requested:	\$ _____

IV. Leader or Co-Leader Assistance Request (Check mark the assistance being requested and fill in the amount requested and/or other information needed to process the request):

	Amount Requested
_____ Annual Membership Dues	\$ _____
_____ Troop Dues (New troops only . Maximum of \$10.00 per girl)	\$ _____
List names of girls _____ _____	
_____ Leader Books, one "Girl's Guide to Girl Scouting" and one "Journey How To Guide" set <i>per troop</i> for the troop's grade level (new troops only , one grade level, Juliette's Boutique only; The leader will be responsible for any shipping charges)	
_____ Daisy _____ Brownie _____ Junior _____ Cadette _____ Senior _____ Ambassador	
Total Requested:	\$ _____

V. Signatures

I certify that all of the information on this application and the supporting documents are true and complete.

If Girl - Parent/Guardian signature: _____ **Date:** _____

If Adult – Requestor signature: _____ **Date:** _____

For Office Use Only

Date Form Received (or use date stamp) _____ Current Registration _____ Balance with Council? _____

Approved Amount Approved \$ _____ By _____ Date _____

Denied Reason _____

Date Notification Sent _____